

Montana Potato Advisory Committee

Minutes

November 3, 2015

Hilton Garden Inn, Missoula, MT

The meeting was called to order at 11:21 am by Vice Chairman Dave Cottom.

Dave Cottom called for public comment. There was none.

Introductions were made. Those in attendance were:

Dave Cottom	Committee Vice Chair	Dillon
Dan Lake	Committee Member	Ronan
Pat Fleming	Committee Member	Ronan
Jack Meyer	Committee Member	Manhattan
Tim Lake	Committee Member	Polson
Kim Falcon	MT Department of Agriculture	Helena
Christy Clark	MT Department of Agriculture	Helena
Ben Tiller	MT Department of Agriculture	Helena
Jana Mertens	MT Department of Agriculture	Helena
Jolene Brush	Research committee	
Nick Schutter	Research committee	
Nick Vanhuizen	Research committee	
Bill Kimm	Research committee	
Steve Cottom	MT Potato Association Board	
Zach Miller	MT State University	
Nina Zidack	MT State University	
Jessica Rupp	MT State University	

Absent were: Brad Haidle and Bill Buyan

Kim Falcon presented the minutes from November 11, 2014. Dan Lake moved to approve the minutes as presented, Jack Meyer seconded. Motion passed.

Christy Clark presented the financial report. Dan Lake gave overview of \$15,000 travel budget. Ben Tiller went over the encumbered dollars. Nick Schutter asked about the contracts with MSU. Ben Tiller explained why the contracts were not completed and stated that the Montana Department of Agriculture and MSU had renegotiated the contracts.

Research presentations for proposals were given by Nina Zidack, Zach Miller and Jessica Rupp from MSU. The research committee recommended that all proposals be funded. There was some discussion of whether a research assistant's tuition could be paid using grant funds. Jack Meyer moved to fund all proposals for the amount requested. Tim Lake seconded the motion and the motion passed.

The budget for the 2015/2016 advertising program was discussed. Dan Lake moved to fund advertising at \$17,000. Jack Meyer seconded the motion and the motion passed.

The history of the Leadership Institute was reviewed with the benefit of sending both the past candidate and a new candidate each year. The motion was made by Jack Meyer to raise that budget to \$5,000 and Pat Fleming seconded the motion. Motion passed.

Motion was made by Jack Meyer and seconded by Dan Lake to leave the budget for travel at \$15,000. Motion passed.

It was moved by Dan Lake to adjust the budget for supplies to \$1,000 and leave per diem at \$200. Motion passed.

Dave Cottom called for election of officers. Dan Lake moved to appoint Dave Cottom Chairman and Tim Lake as Vice Chairman. Pat Fleming seconded the motion. Motion passed.

The committee discussed the level of assessment at .03 cents per cwt. Dan Lake moved to continue to hold the level as is and Jack Meyer seconded. Motion passed.

Public comment was called for. Dan Lake gave a brief report on the National Potato Council summer meeting that the committee helped sponsor in July 2015. There were 170 in attendance and he thanked the committee for their sponsorship.

Motion was made to adjourn the meeting by Tim Lake second by Jack Meyer. Meeting was adjourned at 2:00 pm.

Respectfully submitted



Christy Clark

12/16/15

Date



Ron de Yong, Director

12-16-15

Date

FY 17 BUDGET

REVENUE	FY2017 BUDGET		FY2017 ACTUAL
Assessment	89,000		
Interest	22		
TOTAL REVENUE	89,022		
EXPENSES			
Board Per Diem	200		
Supplies & materials	1,000		
Advertising	17,000		
Exhibits *	3,000		
Travel	7,000		
Leadership Conference Reg & Travel	5,000		
Grants **	65,861		
Administrative 5%	4,450		
Indirect Costs 3%	2,670		
TOTAL EXPENSES	116,682		

***Exhibits**

WA OR Potato Conference	600
ID Potato Conference	375
National Potato Conference/Las Vegas	1,525
Total Booths	2,500

Grants ** FY16 Contracts

Western Ag Research Center	3,000
Nina Zildak	13,289
Jessica Rupp	49,572
Total Grants for FY17	65,861